

ZUSAMMEN EINE STARKE MANNSCHAFT

Are you interested in the digitalization of processes and services of AHK Romania, the central organization of the German-Romanian economic relations? Do you want to use your IT skills and competences to explore the possibilities of digital technologies for our organization and use methods of agile project management while doing so? You are motivated and communicative and eager to take responsibility for the implementation of your digital projects. You are a creative person who likes to work in teams and is looking for the challenge that the AHK Romania offers in a very diversified and dynamic bilateral business environment.

WE ARE LOOKING FOR YOU AS A DIGITAL SOLUTIONS SPECIALIST

Your role is to make a significant contribution to the digital transformation of AHK Romania by analyzing our internal processes and consulting services regarding the digitization potential and successfully coordinating and implementing the resulting projects. You will thus provide decisive support to AHK Romania on its path to a digital organization and at the same time you will lay the foundation for the future competitiveness of our organization.

Your tasks include:

- Analyzing internal processes and services for digitalization potentials
- Responsibility for the implementation of digital solutions
- Quality assurance (including internal training) as part of the implementation of digital projects
- Maintenance and further development of the AHK internal CRM system (CAS Genesis)
- Coordination and further development of the IT supplier / partner network
- Cross-departmental collaboration in projects

That's what you should bring with you:

- Completed university studies with a focus on IT and/or economics /industrial engineering
- At least 3 years of professional experience, ideally with initial experience in the implementation of digital projects or IT systems
- Experienced MS Office package user
- Experience with CRM systems (ideally with CAS Genesis) as well as with project management tools
- Excited about diversified digitalization projects and enjoying developing and implementing process improvements and new business models
- Knowledge of the common methods of classical and agile project management
- Fast comprehension and a strong analytical, systematic way of working
- Very good written and spoken English; good knowledge of German is an advantage
- Independent and responsible work, team player, communicative, committed and resilient

We offer a performance-based remuneration within a competent and innovative team, the possibility to work independently, as well as to bring in and implement challenging and versatile tasks and own ideas in a modern office environment.

Interested? Then become part of our #AHKmannschaft and please send your CV and a letter of application in English to the AHK Romania, attn: Mrs. Ruxandra Dumitrescu,
e-mail: [karriere \(at\) ahkrumaenien.ro](mailto:karriere@ahkrumaenien.ro), phone: 021 207 91 48.

Who are we? AHK Romania is the largest bilateral economic organization and as the official representative of the German economy in Romania, a key player in the development of German-Romanian economic relations. We see ourselves as a dynamic and innovative business community with around 600 member companies, which develops their business based on common values and makes a valuable contribution to the further development of bilateral economic relations. In addition, we are a professional service provider and advise our customers on business development, investment, recruitment, training, and further education as well as in tax matters.